



Chapter 8 Meeting

August 31, 2017

Called to order	4:35 pm
Attendance	Present: Loree Preete, Nancy MacPherson & Tammy Lorenz Regrets: Laurel Heggie
Statement of Equality	Loree Preete
Time Off Requests	<ul style="list-style-type: none"> When asking for time off always have a written request that way there is a paper trail
In charge	<ul style="list-style-type: none"> You cannot be left in charge, unless your job description has you clearly identified as in charge or if you are left in charge and are being compensated as such.
Personal Leave Days	<ul style="list-style-type: none"> You must use them or they will be taken away at the end of the year they will not roll into the next year. Fulltime gets 3 days or 3 incidents, part- time depends on your FTE. If you use only a few hours of personal Leave that will be considered an incident / day When asking for Personal Leave day it is best to put in writing. The employer can deny Personal day based on operational requirement.
Bargaining	<ul style="list-style-type: none"> Should be hearing soon as to when meeting will be taking place.
Email	<ul style="list-style-type: none"> Do Not use AHS for your email if concerning any AUPE business
Bring forward problems	<ul style="list-style-type: none"> Members are encouraged to bring forward their concerns we are all happy to assist
Make Shift	<ul style="list-style-type: none"> We are starting to see this with GSS. Staff again reminded Members to put requests in writing
Meeting adjourned	5:10pm